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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Basic School

DATE: 27 March 1956

FROM : Chief, Orientation and Briefing

SUBJECT: Items of Interest for the Period  
20 March 1956 to 27 March 1956

1. Chief/OB/BS had a lengthy briefing with [ ] of FE regarding the treatment to be given two VIP's in the near future. This discussion got into the subject of "cover" and [ ] indicated that he would return to discuss the situation with C/OB/BS after he had gone into it more thoroughly in FE. 25X1
2. When a key personality from the Far East was briefed by Chief/OB/BS about a year ago, Chief/OB/BS prepared some highlight notes at the request of FE. These were sent to the VIP. Throughout the past week, a request was made for a copy of these notes. Such a copy was found and given to the requestor. 25X1
3. Several requests were received from Departments asking for additional names to go on the Departmental Briefing lists. The Departments agreed to hold these over until next month since the late request did not give our Security Office sufficient time to grant clearances.
4. All arrangements have been made for the next Dependents' Briefing during which Thomas Karamasines will present the "Bon Voyage" message.
5. Chief/OB/BS talked to [ ] regarding the briefing for a special group on [ ]. This was conducted on Monday, March 26, by Chief/OB/BS. 25X1
6. [ ] Chief, P&PC DD/P, spoke to the Chief/OB/BS about the recommendation of the Inspector General for the centralization of Agency briefing functions. He stated that he was preparing a formal reply on the subject from DD/P. 25X1
7. In the forenoon of March 27, 1956, Chief/OB/BS conducted the sixth Departmental Briefing. The attendance was 51 people and were of very high mentality. 25X1



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